

Exact name of company:	Option 1:						
	Option 2:						
	Option 3:						
Type of company:	Pty. Ltd.	Other:					
Trustee of a SF?	Yes	🛛 No					
Registered office address:							
Principal place of business:	As above						
	Other:						
Will co. have ultimate holding	Yes		🗖 No				
co. upon registration:	ACN/ABRN/ABN:						
Name of public officer:							
How will first meeting be held?	Circulated resolution	Minutes					
Primary signatory:							

CONSTITUTION

On a poll, each member of the	One vote for each fully	Other:
company to have:	paid share	
If company issues shares, offer	Yes	🖵 No
first to members?		
If member sells shares, offer	Yes	🖵 No
first to members?		

TAXATION

Apply for TFN?	Yes	TFN:
Apply for ABN?	🖵 Yes	ABN:
Register for GST?	🖵 Yes	

BILLING

Debtor:	
Setup quote (Standard fee	
\$921 inc GST):	

NOTES

W:\B+W Office\Templates\B+W Office Templates\New Client Documents\New Company Set Up

OFFICER / MEMBER 1

Surname:					Given names:		
Date of Birth:					Place of Birth:		
Residential Addr	ess:						
Director: Y	es/No	Secretary:	Yes/N	0	Shareholder:	Yes/No	Public Officer: Yes/No
No. of Shares:		Class: Be			eneficial Holder	•	

OFFICER / MEMBER 2

Surname:				Given names:		
Date of Birth:				Place of Birth:		
Residential Addr	ess:					
Director: Y	es/No	Secretary:	Yes/No	Shareholder:	Yes/No	Public Officer: Yes/No
No. of Shares:		Class:		Beneficial Holder:		

OFFICER / MEMBER 3

Surname:				Given names:		
Date of Birth:				Place of Birth:		
Residential Addr	ess:					
Director: Y	es/No	Secretary:	Yes/No	o Shareholder: Yes/No Public Officer: Yes/No		
No. of Shares:		Class: B		Beneficial Holder:		

OFFICER / MEMBER 4

Surname:					Given names:		
Date of Birth:					Place of Birth:		
Residential Add	ress:						
Director: Y	′es/No	Secretary:	Yes/N	0	Shareholder:	Yes/No	Public Officer: Yes/No
No. of Shares:		Class: B		eneficial Holder	:		

OFFICER / MEMBER 5

Surname:				Given names:
Date of Birth:				Place of Birth:
Residential Addr	ess:			
Director: Ye	es/No	Secretary:	Yes/No	o Shareholder: Yes/No Public Officer: Yes/No
No. of Shares:		Class: Be		Beneficial Holder: